

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE PALATINE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS HELD AT THE PALATINE PUBLIC LIBRARY, 700 N. NORTH COURT, PALATINE IN SAID DISTRICT AT 7:00 P.M. ON JUNE 11, 2008

CALL TO ORDER

President Barnes called the meeting to order at 7:00 p.m. Secretary Thomas was present.

ROLL CALL

Upon roll call, Trustees Barnes, Heggem, Illian, Jensen, Salter, and Thomas were physically present. Also in attendance were Library Director Susan Strunk; Judy Palmer, Assistant Director for Public Services; Human Resources Manager Maureen Galvan; Gayla Swansen, Popular Materials Department Manager; staff member Sue Breese; Martha Bell, of Tilton, Kelly + Bell; Marilyn Shidle, of the Friends of the Palatine Library; Tom Sulla; and W. Kostka.

APPROVAL OF MINUTES

Trustee Heggem moved, seconded by Trustee Salter, to approve as presented the minutes of the regular meeting of May 14, 2008, the special meeting of May 28, 2008, the Budget Committee meeting of April 30, 2008, and the Compensation Committee meeting of May 6, 2008. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

TREASURER'S REPORT

Operating Fund Treasurer's Report and Warrant

Treasurer Jensen moved, seconded by Trustee Illian, that the Operating Fund Treasurer's Report for the month ending May 31, 2008, be received and filed for audit and that Operating Fund Warrant #12 for the month of June 2008 in the amount of \$443,088.57 be approved and authorized for disbursement. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

PRESIDENT'S REPORT

Correspondence

President Barnes will complete and return a survey on how to improve rural libraries.

Trustee Heggem mentioned the invitation to the Jaycee's Breakfast, on July 5, 2008.

Trustee Heggem mentioned the Harper College survey, "Making Pathways to the Future".

Trustee Heggem mentioned an article in the Winston Junior High seventh grade newsletter encouraging the students to visit the library this summer.

Trustee Heggem mentioned the invitation to the June 14, 2008, reception at the Northwest Cultural Council's new gallery.

Visitor Requests to Address the Board of Library Trustees

Mr. Sulla said that, at times, the Library District's Internet service is slow.

Mr. Sulla expressed his opinion that the Main Library should provide an area where patrons could purchase and consume snacks from vending machines.

Appointment of Committee to Review the Closed Session Minutes

Trustees Illian and Jensen will serve on the Committee to Review the Closed Session Minutes. This project will be completed prior to the next regular meeting.

Notice of Regular Board Meeting Dates and Times for the Fiscal Year 2008-2009

President Barnes declared the following schedule for the fiscal year 2008-2009 regular meetings of the Library Board of Trustees:

July 9, 2008	7:00 p.m., at the Main Library
August 13, 2008	7:00 p.m., at the Main Library
September 10, 2008	7:00 p.m., at the Main Library
October 7, 2008	7:00 p.m., at the Rand Road Branch
November 12, 2008	7:00 p.m., at the Main Library
December 10, 2008	7:00 p.m., at the Main Library
January 14, 2009	7:00 p.m., at the Main Library
February 11, 2009	7:00 p.m., at the Main Library
March 11, 2009	7:00 p.m., at the Main Library
April 7, 2009	7:00 p.m., at the Main Library
May 13, 2009	7:00 p.m., at the Main Library
June 10, 2009	7:00 p.m., at the Main Library

Whole Foods Community Giving Day to Benefit the Library District

The Whole Foods Community Giving Day to benefit the Library District is scheduled for June 17, 2008.

DIRECTOR'S REPORT

Report on Office Park Board Meeting

Maureen Galvan reported on the recent meeting of the Office Park Board.

Revised Long Range Plan

Director Strunk distributed copies of the updated and approved Long Range Plan, dated May 28, 2008.

Update on Space Needs Assessment and the Special Reserve Fund Plan

Updates were provided regarding both the space needs assessment and the special reserve fund plan.

Business Requiring Board Action

Amendment to HR Policy #9-29, Health Insurance

Trustee Illian moved, seconded by Trustee Heggem, to approve as proposed the revision to HR Policy #9-29, Health Insurance, effective July 1, 2008. The results of the roll call vote were:

AYE: Heggem, Illian, Jensen, Salter, and Thomas

NAY: Barnes

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Adoption of Prevailing Wage Ordinance No. 01-08

Trustee Heggem moved, seconded by Trustee Jensen, to adopt Ordinance No. 01-08, an ordinance adopting the prevailing wage rates for laborers, workers and mechanics employed by the Palatine Public Library District, with the insertion of "Chapter 820," between the words "Statutes," and "Act" in Exhibit B. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter,
and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Adoption of Maintenance Fund Ordinance No. 02-08

Trustee Heggem moved, seconded by Trustee Salter, to adopt as revised Ordinance No. 02-08, an ordinance authorizing levy of an additional tax for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alteration of the library building and equipment. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter,
and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Director Strunk will notify legal counsel of the revisions.

**Approval of the Presence of Animals during the Library-Sponsored
“Amazing Animal Adventure Show” on June 19, 2008.**

The Library District has received a certificate of insurance for the “Amazing Animal Adventure Show”, which will be held on June 19, 2008.

Approval of Library Closure to Hold a Staff Development Day

Trustee Barnes moved, seconded by Trustee Jensen, to close the Library District's facilities on October 24, 2008, to hold a Staff Development Day. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter,
and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Chicago Botanic Garden Bookmarks

Director Strunk distributed bookmarks to celebrate the Chicago Botanic Garden.

Plaque from the American Cancer Society

The Library District will display the plaque of recognition that was received from the American Cancer Society in a public area.

2008 Summer Reading Club

An update was provided regarding participation in the 2008 Summer Reading Club.

Calendar

June 2008

June 17 Whole Foods shopping day - 5% of purchases benefit the Library

June 20, 21, 22 Friends of the Library Used Book Sale

July 2008

July 1 Fiscal Year 2008-2009 begins

July 5	Annual 4 th of July parade
July 9	Regular Meeting of the Library Board of Trustees, 7:00 p.m. at the Main Library
July 21	Foundation Board meeting, 8:00 a.m.
July 30	Friends of the Library Board meeting, 7:00 p.m.
July 31	Summer Reading Club ends

COMMITTEE REPORTS

Compensation Committee

Trustee Illian, Trustee Schersten, Library Director Strunk, and Maureen Galvan served on the Compensation Committee.

Closed Session

Trustee Barnes moved, seconded by Trustee Salter, to adjourn to closed session at 8:00 p.m., for the purpose of deliberations concerning salary schedules for one or more classes of employees, in compliance with 5 ILCS 120/2(c)(2). The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Reconvene to Public Session

President Barnes reconvened the regular meeting at 8:10 p.m.

Adoption of 2008-2009 Salary Schedule

Trustee Illian moved, seconded by Trustee Salter, to adopt as presented the 2008-2009 Salary Schedule, effective July 1, 2008. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Budget Committee

Trustee Jensen, Trustee Salter, Library Director Strunk, and Joyce Griffin served on the Budget Committee.

Adoption of Fiscal Year 2008-2009 Working Budget

Trustee Heggem moved, seconded by Trustee Illian, to adopt the fiscal year 2008-2009 Working Budget, with many thanks to the Budget Committee, the Library Director, and the Staff. The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen, Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

Hearing on the Budget and Appropriations Ordinance

At 7:00 p.m. on September 10, 2008, the Board will hold a Hearing on the proposed Budget and Appropriations Ordinance. The regular meeting will follow.

AFFILIATE AND SYSTEM REPORTS

Friends of the Palatine Library

The Friends of the Palatine Library will hold a book sale on June 20, 21, and 22, 2008.

Palatine Public Library Foundation

The Palatine Public Library Foundation will meet during July of 2008, to work on the revision of their brochure.

Trustee Heggem offered a suggestion regarding the possible recommendation of a book(s) that could be purchased as a memorial.

North Suburban Library System

Trustee Heggem recommended the appointment of a new Liaison to the North Suburban Library System.

Trustee Heggem discussed several NSLS and library related events.

Trustee Heggem presented the Library District's patrons with a copy of, "Wild Things Domestic and Otherwise", which was edited by Whitney Scott. Trustee Heggem's work appears in this 2008 anthology of the acclaimed Black @ White Series, from Outrider Press, Inc.

CLOSED SESSION

Trustee Illian moved, seconded by Trustee Thomas, to adjourn to closed session at 8:54 p.m., for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, in compliance with 5 ILCS 120/2(c)(1) and for the purpose of

the purchase or lease of real property in compliance with 5 ILCS 120/2(c)(5). The results of the roll call vote were:

AYE: Barnes, Heggem, Illian, Jensen,
Salter, and Thomas

NAY: None

ABSTAIN: None

ABSENT: Schersten

MOTION CARRIED.

RECONVENE TO PUBLIC SESSION

President Barnes reconvened the regular meeting at 10:06 p.m.

ADJOURNMENT

President Barnes adjourned the meeting at 10:07 p.m.

President

Secretary